

Setting up a borrowing account

May 29, 2009

You need a SELCO library card to borrow music from the Chatfield Brass Band Music Lending Library (CBBMLL). SELCO is the regional library office that provides technology services to CBBMLL. If you need to obtain a free SELCO library card or cannot find your existing one, go to <http://ipac.selco.info/ipac20/ipac.jsp?profile=chatbnd2#focus> and click on the tab “My Account.”

Select ‘new user’ to set up an account. If you have your library card and PIN, you can fill in the Borrower ID and PIN fields and proceed.

items, review a list of items checked out or on hold. Keep this information private, because anyone with your patron barcode number can access your account.

Borrower ID:

PIN:

Horizon Information Portal 3.10_74.02
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All fields are required. Your PIN should be four numbers. You will be given a short, temporary account number on the next screen. Write it down. A SELCO library card will be mailed to you shortly.

to renew items, review a list of items checked out or on hold. Keep this information private, because anyone with your patron barcode number can access your account.

First Name*

Last Name*

PIN (four numbers)*

Confirm PIN*

Email Address*

Phone*

Street*

City, State*

Postal Code*

* Indicates required data

User agrees to terms... and must validate information at library within x days...

Once you have an account you may request up to 99 items from the Chatfield Brass Band Music Lending Library. Look for the item record that is labeled “Entire Set” to avoid requesting numerous parts for the same piece.

If you have any questions, please call the library at (507) 867-3275 or email at chatband@selco.info.