

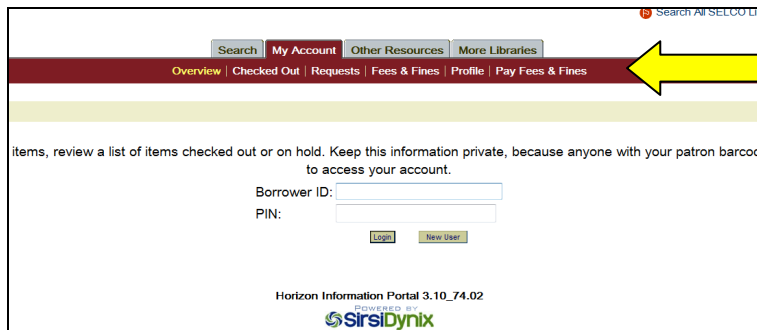
Making a Secured E-commerce Payment for Your Band Music, Orchestra, Dance Band or Sheet Music Request

May 29, 2009

After you have submitted your online request for the individual parts or complete sets that you would like to borrow from the Chatfield Brass Band Music Lending Library (CBMLL), the staff will verify those items are available and calculate the borrowing fee.

You will then be contacted by email or phone to let you know that the items are available and that the fee is on your account.

The email will contain a link to your account page. You will need to enter your SELCO library card number and PIN to access the page. Click on the ‘Pay Fines and Fees’ button.



The screenshot shows a web interface with a navigation bar at the top. The navigation bar includes links for 'Search', 'My Account', 'Other Resources', and 'More Libraries'. Below this, a secondary navigation bar contains links for 'Overview', 'Checked Out', 'Requests', 'Fees & Fines', 'Profile', and 'Pay Fees & Fines'. A yellow arrow points to the 'Pay Fees & Fines' link. Below the navigation bars, there is a section for user login with fields for 'Borrower ID:' and 'PIN:', and buttons for 'Login' and 'New User'. At the bottom, it says 'Horizon Information Portal 3.10_74.02' and 'Powered by SirsiDynix'.

This will take you to our secured E-commerce site. Enter your card number and PIN again to access the site and pay your fee by credit card.



The screenshot shows a 'User Login' form. The title is 'User Login'. Below the title, it says 'Please enter the requested information below.' There are two input fields: 'Library Card Number:' and 'PIN:'. Below the 'PIN:' field, there is a small grey button. At the bottom of the form, it says 'Licensed to: SELCO'.

Itemized Fines

Fines/Fees Owed: \$0.50

Please select the fines/fees you would like to pay.

Description	Amount	Payment
<input checked="" type="checkbox"/> "feeserv" For Testing Purposes	\$0.25	<input type="text" value="0.25"/>
<input type="checkbox"/> "feememb" Also for Testing Purposes	\$0.25	<input type="text" value="0.00"/>
Check/Uncheck All		
Total:		\$0.25

You can choose to pay all or only some of your fee. Click on Submit when ready to proceed.

Credit Card


You have selected to pay: \$0.25


Amount to pay: \$0.25

Card Number:

Expiration Date:

Card Holder Name:

CVV2/CID: 



When your payment is complete, you can choose to print off a receipt if you wish. Please contact CBBMLL if you have any questions regarding this process.